

John Doe

Designer

john@myemail.com
(808) 123-4567

about

Looking for an opportunity to apply my drafting skills

skills

Literate in Microsoft Office (Word, PowerPoint & Excel), Adobe Creative Suite (Photoshop, Illustrator, & InDesign), Ubuntu Linux, Rhinoceros 3D and AutoCAD

extra curricular

Beach Environmental Awareness Campaign of Hawaii Volunteer • Men's Leadership of Hawai'i Volunteer • PSI Seminars Men's Leadership Seminar graduate (MLS) • High school drill team member • Eagle Scout • Heavy tackle deep sea fishing • Automobile repair • Residential maintenance/renovation involving plumbing, framing, electrical and cosmetic • Able to solve a Rubik's cube in under 2 minutes

education

University of Hawaii at Mānoa

September 2020 - December 2021
Bachelors of Environmental Design

Kapi'olani Community College

July 2019 - August 2020
Associate of Arts - Liberal Arts

Orange Coast College

February 2007 - June 2009

Los Angeles City College

August 2004 - December 2006

Damien Memorial High School

August 1999 - May 2004
High School Diploma

work experience

Internship

September 2020 - December 2021
plan submittals for several residential properties on Oahu. involves measurement of property, production of as-built/construction drawings and submittal to permit counter. experience also includes plan submittals for ARCH type 1 care home facility

Securitas

August 2019– Present
solo security guard for a 282 unit condominium

Long's Drugs

April 2017 - July 2019
cashiering, stocking and the closing of the store

Advice Printing

September 2015 - December 2017
delivery driving, computer data entry, online sales and operating printing equipment