

# John Doe

Designer

john@myemail.com  
(808) 123-4567

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## about

Looking for an opportunity to apply my drafting skills

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## skills

Literate in Microsoft Office (Word, PowerPoint & Excel), Adobe Creative Suite (Photoshop, Illustrator, & InDesign), Ubuntu Linux, Rhinoceros 3D and AutoCAD

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## extra curricular

Beach Environmental Awareness Campaign of Hawaii Volunteer • Men's Leadership of Hawai'i Volunteer • PSI Seminars Men's Leadership Seminar graduate (MLS) • High school drill team member • Eagle Scout • Heavy tackle deep sea fishing • Automobile repair • Residential maintenance/renovation involving plumbing, framing, electrical and cosmetic • Able to solve a Rubik's cube in under 2 minutes

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## education

### University of Hawaii at Mānoa

February 2010 - December 2015  
Bachelors of Environmental Design

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### Kapi'olani Community College

July 2009 - August 2015  
Associate of Arts - Liberal Arts

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### Orange Coast College

February 2007 - June 2009

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### Los Angeles City College

August 2004 - December 2006

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### Damien Memorial High School

August 1999 - May 2004  
High School Diploma

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## work experience

### Drafting

2010 – Present  
plan submittals for several residential properties on Oahu. involves measurement of property, production of as-built/construction drawings and submittal to permit counter. experience also includes plan submittals for ARCH type 1 care home facility

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### Securitas

August 2012 – Present  
solo security guard for a 282 unit condominium

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### Long's Drugs

April 2011 - July 2012  
cashiering, stocking and the closing of the store

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### Advice Printing

September 2004 - December 2004  
delivery driving, computer data entry, online sales and operating printing equipment